

FLORIDA STATE LAW APPLICATION INSTRUCTIONS LL.M. IN ENVIRONMENTAL LAW AND POLICY

Application Completion Deadlines:

Fall 2009: **August 1, 2009**

Spring 2010: **November 1, 2009**

Fall 2010: **July 1, 2010**

Florida State Law enrolls entering students in the fall and spring semesters.

Application Fee: \$30 (U.S. Dollars)

Applicants must submit by mail a completed application by the posted deadline to the Office of Admissions to receive full consideration. A completed application includes the following:

___ A completed application form

___ The application fee of \$30, payable by check or money order to the Florida State University

___ Two (2) official transcripts from each law school attended, whether the applicant received a degree from that law school or not, including any prior LL.M. programs

___ A complete and updated resume or C.V., as described on the application form

___ Essay: In 500 words or fewer, explain why you are interested in environmental law and policy and how the LL.M. degree would assist you in your desired career path.

___ Letter(s) of Recommendation: At least one (1), and no more than three (3), letter(s) of recommendation from someone who is familiar with your legal abilities and/or your interest in environmental law and policy. Letters of recommendation should either be mailed directly to the Office of Admissions from the recommender or be included in the application packet in a sealed envelope signed by the recommender.

___ Writing Sample: An example of your best legal writing, which may be in the form of a pleading, brief, memo or other document and which covers a law- or policy-related matter. Applicants may submit more than one document, but the total number of pages submitted must not exceed 25.

All application materials should be sent to:

Office of Admissions
Florida State College of Law
425 West Jefferson Street
Tallahassee, FL 32306-1601

With the exception of letters of recommendation, it is strongly preferred that applicants mail all application materials at the same time. Applications will not be deemed "complete" — and no admissions decision will be made — until the Office of Admissions has received ALL of the materials listed above.

FLORIDA STATE LAW APPLICATION FOR ADMISSION LL.M. IN ENVIRONMENTAL LAW AND POLICY

Please indicate Term and Year Desired:

- Fall 20____
 Spring 20____

Please indicate part- or full-time:

- Part-Time
 Full-Time

Please Print or Type All Entries

1. Name of Applicant _____ 2. Social Security Number _____ - _____ - _____
Last First Middle

3. Present Address _____
Number & Street City County State ZIP Code
 (____) _____ — _____ (____) _____ — _____
Telephone Number Alternate Telephone Number

4. Permanent Address _____
Number & Street City County State ZIP
 Present Address Current Until _____ / _____ / _____
(If no date is provided, mail will go to permanent address) 5. E-mail Address _____
Required

6. Date of Birth MM/DD/YYYY _____ 7. Gender M F

8. Citizenship* _____ 9. Florida Resident Yes No
*If you are not a United States Citizen, but a permanent resident, please enclose a copy, back and front, of your Resident Alien Card.

10. List all law schools attended, credit hours earned and degree received:

School Name	City & State	Hours Earned	Major/Field	Dates of Attendance (MM/YY-MM/YY)	Degree Received or Expected (with Date-MM/YY)
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

11. Law School GPA: _____ Law School Class Rank (if available): _____

12. List all colleges and graduate schools you attended or will have attended prior to entering Florida State Law.

School Name	City & State	Major/Field	Dates of Attendance (MM/YY-MM/YY)	Degree Received or Expected (with Date-MM/YY)
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

13. Did you hold any internships/externships while pursuing your J.D.? Yes No

Positions held: _____

Number of hours per week: 1L _____ 2L _____ 3L _____

14. List relatives, including parents, who attended Florida State Law.

Name	Relationship	Address	Degree/Date (MM/YY)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

15. **Additional Personal Information:** If your answer to any of these questions is yes, attach to this application a full statement of relevant facts for each incident AND furnish Florida State Law with copies of all official documents explaining the final disposition of the proceedings.

- a. Have you ever been accused of a violation of the honor code or student conduct code, warned, placed on scholastic or disciplinary probation, suspended, requested or advised to discontinue studies, dropped, expelled, or requested to resign or otherwise subjected to discipline for academic or personal conduct reasons by any post-secondary school, college, university, professional school or law school? Yes No
- b. Have you ever been arrested, detained or restrained, taken into custody, accused formally or informally of a violation of law or ordinance? Yes No
 You should disclose each instance even though the charges may have been dismissed, or you were acquitted, or adjudication was withheld, or a conviction was reversed, set aside or vacated. However, if your records were expunged pursuant to applicable law, you are not required to answer yes to this question. In addition, you may omit minor traffic violations that do not result in jail sentence, suspension or revocation of your driver's license, or a fine of more than \$200. **Any** arrest, charge or conviction of driving while intoxicated or under the influence of alcohol or drugs must be disclosed regardless of outcome or sanctions imposed.

Because of the high ethical standards to which lawyers are held, the failure to disclose any act or event responsive to the questions above is often more significant, and often leads to more serious consequences, than the act or event itself. If you are unsure whether to answer yes, we strongly recommend answering yes and fully disclosing all incidents. **Failure to provide truthful answers, or failure to inform the Admissions Office of any changes to your answers, may result in revocation of admission or disciplinary action by the law school, or denial of permission to practice law by the state in which you seek admission.**

- 16. **Essay:** In 500 words or fewer, explain why you are interested in environmental law and policy and how the LL.M. degree would assist you in your desired career path.
- 17. **Resume:** A detailed résumé should provide specific information about educational, professional, and social backgrounds areas. We suggest including information about education, honors, awards, extracurricular or civic activities, publications, work history, military service, foreign language proficiencies, etc.
- 18. List all other LL.M. programs to which you are applying or plan to apply to (for statistical purposes only).

School Name	State	School Name	State	School Name	State
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

19. List information for references who will submit letters of recommendation on your behalf:

Name	Relationship	Contact Information
_____	_____	_____
_____	_____	_____
_____	_____	_____

Duty to Supplement Your Application: You must promptly notify Florida State Law in writing if your answers to any of the questions contained in the application become incomplete or inaccurate due to an event occurring after the date of signature on the application. This notification is required either prior to admission or at any time while enrolled as a student, and includes the information requested by questions 15 a. and b. on the application form.

Certification: I certify that this application is complete and accurate to the best of my knowledge. I understand that incomplete, inaccurate, untrue or misleading answers, or failure to promptly notify Florida State Law in writing of any changes in the information contained in this application, may result in denial or revocation of admission, dismissal from Florida State Law, or revocation of any degrees that may have been granted. I understand I am to notify Florida State Law of any subsequent changes in the information contained in this application that occur during the period of my enrollment in Florida State Law, if admitted.

Print Name _____ Signature (in ink please) _____ Date _____

Florida State University encourages admission applications from qualified students regardless of color, race, religion, national origin, gender, sexual orientation, disability or marital status.

ETHNIC ORIGIN

Florida State University is a recipient of federal dollars and is required by the federal government to solicit certain demographic information to meet federal requirements. You are requested to voluntarily provide this information so we may comply with Title VI of the Civil Rights Act of 1964. This information will not be used in a discriminatory manner and will be separated from your application prior to review.

• Are you of Hispanic or Latino origin?

Yes

- Cuban
- Mexican
- Puerto Rican
- South or Central America
- other Spanish culture or origin

No

• Select all that apply:

Non-resident alien

American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.

Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent.

Black or African-American: A person having origins in any of the black racial groups of Africa (non-Hispanic).

Native Hawaiian or other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White: A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

Two or more races (please select all that apply)

Race and ethnicity unknown