

SAVE -- You will need this to complete reports throughout the semester

OBJECTIVES AND METHODS

FLORIDA DEPARTMENT OF CHILDREN & FAMILIES

OBJECTIVE I DEVELOP WORKING KNOWLEDGE OF JUVENILE DEPENDENCY LAW.

- METHOD**
1. Review statutes and applicable case law.
 2. Review and master Florida Rules of Juvenile Procedure.
 3. Attend dependency specific training courses.
 4. Research specific and new areas of law.
 5. Discuss issues and progress with attorney-supervisor.

OBJECTIVE II DEVELOP FAMILIARITY AND ABILITY TO EFFECTIVELY INTERVIEW CLIENTS, OBTAIN RELEVANT INFORMATION, AND RENDER EFFECTIVE LEGAL ADVICE.

- METHOD**
1. Review statutes and applicable case law.
 2. Review and master Florida Rules of Juvenile Procedure.
 3. Observe and participate in meetings with Department case workers, investigators, and other personnel.
 4. Interview and staff cases with client under direct supervision of attorney.
 5. Interview, meet with client, and consult attorney-supervisor regarding legal advice sought by Department case worker.

OBJECTIVE III DEVELOP FAMILIARITY AND COMPETENCY IN PRE-TRIAL/ HEARING SKILLS AND WITNESS PREPARATION.

- METHOD**
1. Attend court hearings and evidentiary matters.
 2. Attend depositions and other meetings on cases.
 3. Assist in preparation of cases for hearings -
 - a. Conduct witness interviewing and preparation;
 - b. Plan legal strategies with attorney-supervisor.
 4. Represent agency at court hearings, depositions and evidentiary matters.
 5. Interact with opposing counsel regarding assigned cases.

6. Review and master Florida Rules of Juvenile Procedure.

7. Prepare pretrial legal pleadings.

OBJECTIVE IV OBSERVE AND PARTICIPATE IN HEARINGS, MEDIATION, AND EVIDENTIARY MATTERS (TRIALS).

- METHOD
1. Attend and observe court hearings and other proceedings.
 2. Represent agency at court hearings, depositions, and evidentiary matters.
 3. Represent agency at internal staffings.
 4. Formulate case strategy with client, prepare and attend mediations.
 5. Anticipate possible evidentiary problems and prepare possible responses.
 6. Prepare post hearing trial documents.

OBJECTIVE V OBTAIN SKILLS AND ABILITY IN DRAFTING PETITIONS, MOTIONS, AND OTHER LEGAL DOCUMENTS.

- METHOD
1. Review original petitions (Shelter, Dependency and Terminal of Parental Rights) filed in other matters.
 2. Review with attorney-supervisor all elements required in various petitions.
 3. Draft with attorney-supervisor new petitions, motions, orders, responses, and legal memoranda.
 4. Meet with case worker and draft Dependency Petitions and Petitions for Terminal of Parental Rights.

OBJECTIVE VI OBTAIN SKILLS AND ABILITIES IN DRAFTING MOTIONS, BRIEFS AND OTHER LEGAL DOCUMENTS FILED WITH APPELLATE COURTS.

- METHOD
1. Gain a working knowledge of appellate procedure and process.
 2. Draft motions, notices, and other pleadings under supervision of attorney-supervisor.
 3. Research various legal issues and draft appellate briefs for submission to appellate court.