

OBJECTIVES AND METHODS

SEMINOLE COUNTY ATTORNEY'S OFFICE - CIVIL ISSUES

OBJECTIVE I Develop an academic familiarity with the substantive areas of law including land use, county governmental questions, legislative, eminent domain, inverse condemnation, contracts and litigation.

- METHOD**
1. Review federal and state statutes and regulations, applicable case law and local Codes (Ordinances and Comprehensive Plan) with supervising attorney(s).
 2. Draft ordinances, legislation, policies and analyses.

OBJECTIVE II Develop skills in pretrial and administrative/corporate practice.

- METHOD**
1. Participate in factual investigations including witness interviews and review of records for litigation and internal investigations.
 2. Research legal precedent and possible remedies.
 3. Participate in the development of cooperative legal strategies with other agencies such as the Florida Department of Community Affairs and adjacent municipal governments.

OBJECTIVE III Develop negotiation skills.

- METHOD**
1. Plan a negotiation strategy with supervising attorney.
 2. Conduct negotiations with opposition and other governmental entities.
 3. Participate in weekly Development Review meetings.

OBJECTIVE IV If the County Attorney's Office is involved in an appropriate judicial or administrative proceeding, students may participate in pleadings, discovery and hearings. This objective may not occur in some semesters.

- METHOD**
1. Draft, under supervision, pleadings including petitions, complaints, answers, affirmative defenses and counterclaims, motions or legal memoranda.

2. Draft or conduct, under supervision, discovery including interrogatories, depositions, motions to produce, requests for admissions, or responses to opposing party's discovery actions.
3. Prepare, under supervision, trial or appellate materials including motions, stipulations, responses to evidentiary problems, trial notebooks, proposed final judgments or orders, appellate briefs.
4. Participate in judicial and administrative hearings including motions argument.
5. Participate in code enforcement and other proceedings.

OBJECTIVE V Maintain awareness of progress in the internship program.

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1. Make daily entries in a learning journal.
 2. Send journals to faculty supervisor every week.
 3. Submit periodic reports and evaluations to faculty supervisor.
 4. Consistently interact with supervising attorney to develop skills and expertise.