

SAVE - YOU WILL NEED THIS TO COMPLETE REPORTS THROUGHOUT THE SEMESTER

OBJECTIVES AND METHODS

Fish and Wildlife Conservation Commission

OBJECTIVE I Increase knowledge of the substantive law governing the Florida Game and Fresh Water Fish Commission. Improve research, writing and analytical skills.

- METHOD
1. Receive research assignments from attorneys for the Commission.
 2. Review statutes, rules, regulations and applicable cases and determine how the law applies to the facts.
 3. Write draft of memoranda and submit to supervisor.
 4. Discuss substantive conclusions and effectiveness of writing with assigning attorney. Redraft memo as necessary.

OBJECTIVE II Learn about the role of an attorney as a legal advisor to an administrative agency.

- METHOD
1. Attend weekly attorney meetings at which pending cases and projects are discussed.
 2. As available, assist with the drafting of legislation, rules and internal operating procedures. This may include conducting field investigation to ensure policies are fact-based.
 3. As available, attend meetings of the Commission and observe the role of the advisory attorney.

OBJECTIVE III Maintain awareness of progress in the externship program.

- METHOD
1. Make daily reflective entries in learning journals.
 2. Participate in seminars.
 3. Complete monthly reports on personal progress made during the externship.
 4. Receive regular oral critique and monthly written evaluations

from supervising attorney.

H:\Documents\WPWIN61\OBJMETH\Gfwfc.wpd

UPDATED: January 12, 2012