

Metalib Basic Searching

To use Metalib go to www.lib.fsu.edu/metalib

Metalib is a federated search engine that will search multiple databases simultaneously.

To do a basic search, enter your search in the search box provided and click Search. Metalib will search a predetermined group of databases.

Type in keywords and click search.

Searching may take a couple of minutes but the final result should look something like this.

To view the first group of results click on View

Search for "international law torture" in "General Databases"

[View retrieved](#)

Database Name	Status	Found	Retrieved
ArticleFirst (OCLC)		107	15
Biography Reference (Gale)		150	15
ERIC (CSA)		0	0
InfoTrac OneFile (Gale)		25	15
Literature Resource (Gale)		0	0
OmniFile FT Mega (Wilson)		149	15
ProQuest Global (ProQuest)		21	15
PsycInfo (CSA)		0	0

Your results should look something like this:

QuickSearch Results

Search for "international law ..." in General Databases found 452 results

[Summary](#)

Table View **Brief View** Full View

Jump to #: Sort by: Rank

1 - 10 of 75 records retrieved (retrieve more)

No.	Rank	Author	Title	Year	Database	Action
1			<u>An assault on our best instincts. : (Editorials)</u>	2005	InfoTrac OneFile (Gale)	 
2			<u>Chile -- Victims of torture have the right to justice.</u>	2001	InfoTrac OneFile (Gale)	 
3			<u>Gay J. McDougall</u>		Biography Reference (Gale)	 
4			<u>Human rights groups criticise CIA director.</u>	2005	InfoTrac OneFile (Gale)	 
5		Mauro, Tony	<u>Justices debate alien tort law.</u>	2004	InfoTrac OneFile (Gale)	 

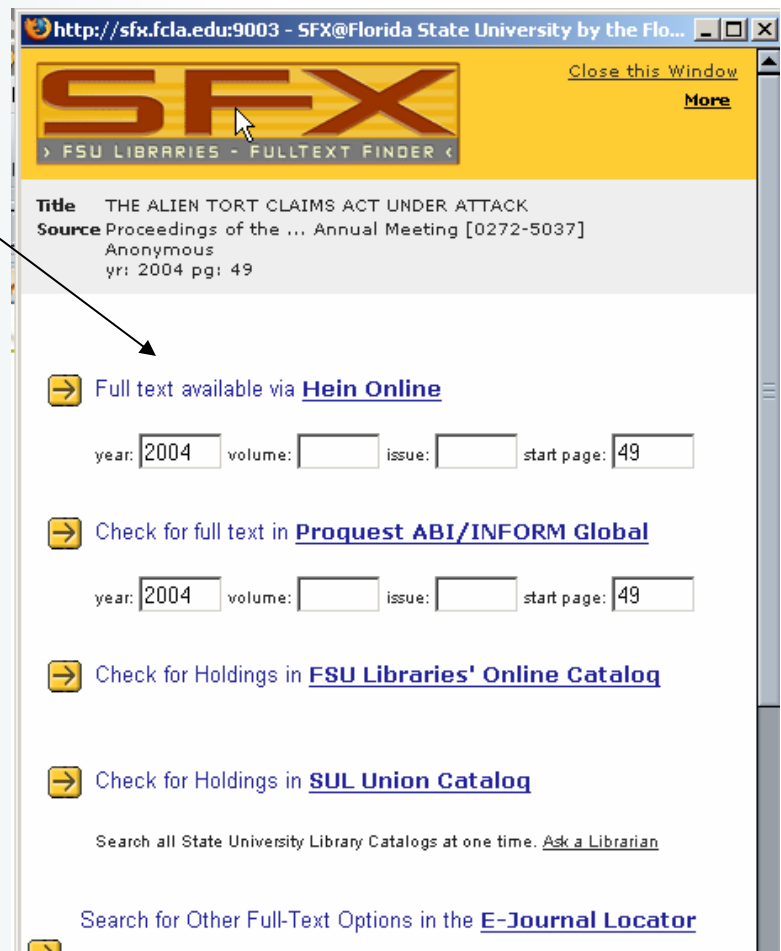
Click Brief View or Full View to get more detailed information.

Click on retrieve more to get the next group of results.

Click the S symbol for SFX to get full text options.

Full text isn't always available but in this example which actually came from later in the list, the selected article is available in Hein Online and may be available in Proquest ABI. You also have the option to check holding in the FSU Libraries' Online Catalog.

The results you get in SFX will vary with each item searched.



The screenshot shows the SFX interface with the following details:

- URL: <http://sfx.fcla.edu:9003> - SFX@Florida State University by the Flo...
- Header: SFX FSU LIBRARIES - FULLTEXT FINDER
- Title: THE ALIEN TORT CLAIMS ACT UNDER ATTACK
- Source: Proceedings of the ... Annual Meeting [0272-5037] Anonymous yr: 2004 pg: 49
- Options:
 - Full text available via [Hein Online](#) (year: 2004, volume: [input], issue: [input], start page: 49)
 - Check for full text in [Proquest ABI/INFORM Global](#) (year: 2004, volume: [input], issue: [input], start page: 49)
 - Check for Holdings in [FSU Libraries' Online Catalog](#)
 - Check for Holdings in [SUL Union Catalog](#)
- Footer: Search all State University Library Catalogs at one time. [Ask a Librarian](#)
- Search for Other Full-Text Options in the [E-Journal Locator](#)

While basic searching is pretty good, you can direct Metalib to search only the databases that are most useful for your research. To do this you will need to login to Metalib.

Click on the lock symbol to login.



Login using your FSU Library card number. This is the number in a smaller font at the bottom of the card. Your password will be either the last four digits of your social security number or your birthdate (MMDD.)

Please identify yourself:

User ID:

Password:

Institution:

Click on Find Database and click on each letter or search for a database

When I select the letter L I get a list of 6 possible databases. By clicking on the plus sign I've selected the first four from this list.

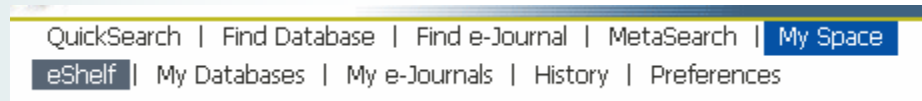
You can do this repeatedly until you've selected all the databases you want.

Database Name	QuickSearch	Find Database	Find e-Journal	MetaSearch	My Space
Legal Periodical&Book (Wilson)	Search	Results			
LegalTrac (Gale)					
Library Literature FT (Wilson)					
Linguistics + Language (CSA)					
Literature Resource (Gale)					
Los Angeles Times (ProQuest)					



To search select databases first click on My Space at the top of your screen.

Then click on My Databases.



On that screen click on the Folder icon to create a new set.

Clipboard

Database Name	Type	Actions
LegalTrac (Gale)		
Library Literature FT (Wilson)		
Health and Wellness (Gale)		

When you are finished choosing databases, click the floppy disk icon to save your set.

Click the left pointing arrow to move that database into the new set.

QuickSearch | Find Database | Find e-Journal | MetaSearch | My Space
 eShelf | My Databases | My e-Journals | History | Preferences

Make sure Identify database is set to My Databases.

To search your subset of databases click on MetaSearch.

Identify database:

My Databases

Clipboard
 Temporary set
 law+socialscience
 set2
 law2
 lawshort

It is possible to create many subsets which include different databases.

Choose the set you want to search.

Do your search and view your results the same as for a basic search.

Simple / Advanced

Enter search term:

Simple / **Advanced**

Search in fields: And

When you're done click the lock icon to exit.

Metalib does allow some advanced searching. You can search: subject, title, author, ISSN, ISBN and year.

