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September 10, 2008

Harry Potter, Esquire  
Potter, Weasley, and Granger, LLP  
18 ½ Privett Drive  
Tallahassee, FL 32301

Dear Mr. Potter:

Albus Dumbledore suggested that I contact you regarding your extensive tax practice. I am interested in pursuing a practice in tax law and would like to be able to conduct an informational interview with you.

I am currently a third-year law student at the Florida State University College of Law. From the enclosed resume you will note that I have been concentrating my law school courses and prior summer clerkships in the tax field to prepare me for an associate position with a private firm specializing in tax law. I would appreciate being able to talk with you and obtain first-hand information about what a tax practice is really like and your advice on how to focus my last year of law school to best prepare me for a career in tax law.

If law school is any indication of the workload ahead, then I can appreciate how busy your schedule is. However, I would appreciate being able to meet with you briefly. I will contact you on Tuesday of next week to discuss scheduling an appointment.

Sincerely,

Neville Longbottom